



STATE OF DELAWARE

**COMMISSION FOR STATEWIDE CONTRACTS TO SUPPORT EMPLOYMENT FOR
INDIVIDUALS WITH DISABILITIES**

Meeting Minutes October 17, 2017

A QUORUM WAS DETERMINED AND THE MEETING WAS CALLED TO ORDER AT 2:05 PM

Members Present:, Doyle Dobbins, Vice Chair, Dean Stotler, Government Support Services (GSS), Thomas Cook, Ability Network of Delaware (A.N.D.), Debbie Harrington, Deputy Director, Division for the Visually Impaired (DVI), Present by phone: Deloris Hayes-Arrington, Department of Finance (Finance), Cynthia Fairwell, Department of Labor, Vocational Rehabilitation (DOL/VR), Jo Donoghue, Counsel, Delaware Attorney General's Office (DAG), Carvella Jackson, Commission Member, Michele Mirabella, CHIMES, Michele Hamilton, Administrative Specialist, DVI

Member Absent: Elisha Jenkins, Director, (DVI)

Guest: Trudy Spence-Parker, SPHR Vice President of Human Resources, Goodwill

A Quorum was determined and the meeting was called to order at 2:00 PM

I. Approval of Minutes

No minutes were presented at this meeting.

II. Old Business

The Delaware Registrar's Office has reserved a section of Regulations under Title 16, the Division for the Visually Impaired. The current Section is §9101, the Rules and Regulations of the Statewide Contracts to Support Employment for Individuals. A new section will be added, in addition to the Bylaws, Section §9102.

Vote on Regulations: A question was brought forward to determine if a crosswalk was performed to assure no conflict between the Regulations, Statutes and exiting Bylaws. Jo Donoghue, Counsel, DAG, confirmed that no conflict was found. Motion was made by Dean Stotler to adopt the regulations and advance them to the Registrar's office as required for publication. The motion was second by Cynthia Fairwell to adopt the regulations. The motion passed with a vote of 5-0. All copies are to be signed by the voting Commissioners and forwarded to Jo Donoghue, Counsel, DAG, by close of business October 17, 2017, in order to meet the deadline to be published November 1, 2017.

Annual Report- The Annual Report was sent to Albert Shields, Director of Policies for the Governor's office on October 13, 2017, by email as directed by Lydia Massey, Director of Boards and Commissions. A hard copy was not required. Tom Cook, A. N. D., will assemble data and take the lead for the Commission for the 2018 Annual Report. Recognition was

given by Tom Cook to DVI and Kent-Sussex Industries (KSI), Cynthia Fairwell and others for their cooperation and time in putting together the 2017 Annual Report.

III. New Business

There are two vacancies on the Commission. Lydia Massey, Director of Boards and Commission is aware of these openings, and working towards appointments. Debbie Harrington sent contact information for another person who is possibly interested. Michelle Mirabella (non-voting member) is resigning from the Commission effective January 2018; creating an additional vacancy. Commissioners are strongly encouraged to reach out to any providers who has been involved with the program.

IV. Committee Reports

N/A

V. Report – Delaware Industries for the Blind (DIB)

Discussion to Consider assignment or removal of DIB Set-Aside contract.

Debbie Harrington, DVI, Deputy Director, reported DIB has suspended operations and is clearing up their Federal Contracts and employing two (2) people. Discussion continued to determine if after DIB has made all their internal discussion or decisions, does DIB wish to seek an assignment of the Set-Aside or request the Commission to be removed from the Set-Aside? Doyle Dobbins, Vice Chair, stated that there is nothing more at this point today that we as the Commission need to do.

VI. Report-Ability Network of Delaware (A.N.D.)

Thomas Cook, A. N. D., stated there is nothing to report at this time. A question was asked about the impact of the hiring freeze. The temporary service programs are still down from their peak but the numbers have been very stable. Due to the federal funded programs not being subject to the same freeze as the State programs.

VII. Public Comments

No Public present for comment

VIII. Adjournment

The meeting was adjourned at 3:10 PM

Next scheduled meeting November 21, 2017

Respectfully submitted by
Michele Hamilton
Administrative Specialist